



### AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Patient's Name \_\_\_\_\_ Birth date \_\_\_\_\_  
 Are medical records filed under another name? \_\_\_\_\_ Phone number \_\_\_\_\_

| INFORMATION TO BE RELEASED BY                           | INFORMATION TO BE RELEASED TO                           |
|---|---|
| <b>REQUEST MUST HAVE COMPLETE ADDRESS OR FAX NUMBER</b> | <b>REQUEST MUST HAVE COMPLETE ADDRESS OR FAX NUMBER</b> |
| Organization/Person Name _____                          | Organization/Person Name _____                          |
| Street Address City, State, Zip _____                   | Street Address City, State, Zip _____                   |
| Phone _____ Fax _____                                   | Phone _____ Fax _____                                   |
| Email _____   | Email _____   |

**TYPE OF MEDICAL INFORMATION REQUESTED:**

- All Records  Billing Records  Other \_\_\_\_\_
- My health information relating only to the following treatment or condition \_\_\_\_\_
- My health information relating only for the following date(s) \_\_\_\_\_

**REASON FOR REQUEST:**  Personal  Transfer of Care  Disability  Insurance  Legal Review  
 Continuing Care  other (please explain): \_\_\_\_\_

1. I understand that if the person or entity receiving the information is not a health care provider or health plan covered by federal privacy regulations, the information may be re-disclosed and no longer protected by these regulations.
2. I understand that I do not have to sign this authorization in order to get health care benefits (treatment, payment, enrollment, or eligibility for benefits).
3. You have the right to revoke or cancel this authorization, in writing, at any time.

**THERE MAY BE A CHARGE FOR COPIES OF YOUR MEDICAL RECORDS UNLESS YOUR COPIES ARE BEING SENT TO ANOTHER PHYSICIAN OR HEALTHCARE FACILITY.**

This authorization for record release will expire one year from the below date.

**My signature below indicates that I hereby agree to and authorize the release of patient health information to the above named person or organization.**

Patient signature \_\_\_\_\_ Date \_\_\_\_\_  
 Parent or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_  
 Relationship to patient, if other than patient \_\_\_\_\_